**DURHAM UNIVERSITY RESIDENTS FORUM [DURF]**

**ACTIONS AND ISSUES REGISTER [AIR] as at JUNE 2019**

**Notes**

**1: Stage 1 (relocation of identified actions) was completed at April 2019 DURF. Stage 2 involves identification of focus groups and timescales for each action, and to suggest that someone accepts a role of monitoring progress for reporting to full DURF meetings for discussion.**

**2: Suggested priority items are highlighted in yellow for discussion at the June meeting.**

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| Item | Update on agreed actions | Outstanding actions |
| 1A  Planning policy | * County Local Plan Submission Draft approved by Cabinet June 2019 * Durham City Draft Neighbourhood Plan consultation ending 28 June 2019 | 1A.1: Should DURF respond to Draft Neighbourhood Plan by 28 June 2019? |
| 1B  Durham University Masterplan | * The Masterplan needed multi-agency development and implementation, including the University, the County Council (most Directorates), Residents' Associations (existing in DURF and from future affected areas), Police, Health Service, etc. This is now effectively the Community Engagement Task Force. * Agreed separation of Actions and Issues into those to be taken forward by DURF and those by the Engagement Task Force. * DURF now agreed representation on the Engagement Task Force and its Sub-Groups. |  |

1. **PLANNING POLICY AND UNIVERSITY ESTATES MASTERPLAN**

**2. STUDENT ACCOMMODATION**

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| Item | Update on agreed actions | Outstanding actions |
| 2A  Houses in Multiple Occupation (HMOs) | * Presentation of scheme for landlord accommodation accreditation used in Stockton for HMOs * Implementation of the new HMO Regulations | 2A.1: Re-invite DCC to discuss such a scheme here, monitoring protocol and (at regular intervals) scheme uptake  2a.2: Pursue a compulsory landlord accreditation/licensing scheme as in Southampton and Nottingham  2A.3: Persuade DCC, DU, and DSU to adopt the Sheffield 'Snug not Smug' approach  2A.4: Durham City Neighbourhoood Plan database of property details in Durham City needs to be completely updated. This is being taken forward by the City of Durham Parish Council. |
| 2B  Purpose Built Student Accommodation (PBSAs) | * University has identified six potential PBSA sites within its estate * University has formally affiliated with some PBSAs eg New Kepier Court and Rushford Court | 2B.1: Management Plans should come to DURF for comment.  2B.2: Monitoring of Management Plan effectiveness is required.  2B.3: DURF to be informed of further PBSA adoptions/inluencing by Durham University when no longer commercially sensitive. |
| 2C  Interim Policy/Submitted Policy | * Improved versions of the Interim Policy produced in Submission Draft County Local Plan and in Draft Neighbourhood Plan | 2C.1: Complete the draft note on joint work with DCC and DU re sharing monitoring of HMO and PBSA decisions and appeals and of need and capacity. This work is common to DURF and to the Engagement Task Force Lived Environment Sub-Group. |

**3. ANTI-SOCIAL BEHAVIOUR & Environmental Issues**

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| Item | Update on agreed actions | Outstanding action |
| 3A  ASB / noise | * Police resources enhanced through University funding. * DU undertaking benchmarking exercise across other Universities.. * Campaigns to deter disturbance in resident areas launched at Freshers’ Fair2018 jointly between SNCF and University * ‘Yellow letter’ 2018 distributed * Upgraded designs of livers out leaflet for 2019 considered at April DURF meeting | 3A.1: Monitoring equipment being investigated by SNCF  3A.2: Website for logging incidents being considered by SNCF  3A.3: Upgraded designs of livers out leaflet for 2019 to be considered at June DURF meeting  3A.4: Complaints process to be considered  3A.5: Withdrawal of Police from this priority area of the work needs to be discussed. |
| 3B  Discipline | * Draft Non-Academic Misconduct Procedure circulated to DURF | 3B.1: Agreement to Non-Academic Misconduct Procedure |
| 3C  HMOs – Student neighbourhood awareness | * Presentation on awareness sessions for 1st years. | 3C.1: DU/DurhamSU to run awareness programme for 2nd/3rd year returnees. Include residents’ association reps. |
| 3D  Letting boards | * Adoption of Article 7 Direction by DCC approved for start of legal procedures | 3D.1: Adoption of Article 7 Direction by DCC will be no sooner than September 2019 due to legal procedures. |
| 3E  Waste and recycling | * Green Move-Out scheme working well * Investigations completed on the terms of the contract between DU and DCC for dedicated Neighbourhood Warden. | 3E.1: Contract for dedicated Neighbourhood Warden renewal 2019.  3E.2: Develop long term solutions for issues within the community such as the lack of internal space for wheelie bins, un-adopted back lanes, etc. |

**4. Community Liaison**

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| Item | Update on agreed actions | Outstanding action |
| 4A  University / residents liaison | * DU has initiated University Community Engagement Task Force involving key parties. * DU has appointed University Community Liaison Officer * DU has confirmed continuing role for DURF on agreed Terms of Reference | 4A.1: Student community volunteering: each residents’ group to identify possible student community volunteering activities in their area eg tidying up HMO front gardens. |
| 4B  Student/residents engagement | * Student engagement through the new City of Durham Parish Council has been achieved both directly in the form of a student elected as a Parish Councillor and indirectly in the Parish Council support resolution on students’ concerns over rent increases. * RGs to suggest worthwhile projects for students to participate in. | 4B.1: Student reps on each Residents’ Group (SPRA already have student reps). |